

Nappy Changing/Intimate Care Policy

Burwell Early Learners (BEL) and After School Club (ASC) is committed to ensuring that all staff responsible for the intimate care of children or young people will undertake their duties in a professional manner at all times. We recognise that there is a need to treat all children with respect and dignity when intimate care is given. Support for children with intimate care needs will be carefully planned and should be a positive experience for all involved.

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate.

We provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained. Gloves are not always required for a wet nappy where there is no risk of infection, however, gloves are available for those staff who choose to wear them. Gloves are always worn for 'soiled' nappies.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

The setting will ensure that:

- Staff who provide intimate care are trained to meet the needs of individual children.
- All staff adhere to the setting's safeguarding and child protection policy.
- Suitable equipment and facilities are made available.
- Children who attend the setting for the whole day will have their nappy changed as a matter of course during that time.
- Staff carrying out intimate care are appropriately supported.
- Staff are gentle when changing, avoiding making negative or inappropriate comments and pulling faces.
- Where possible one to one care will be provided unless there is an identified need for having more adults.
- Intimate care is discussed and agreed with parents and carers as appropriate.
- The needs and wishes of the child are taken into consideration.
- We encourage children to take an interest in using the toilet; they may just want to sit on it and talk to a friend whilst using the toilet.
 - We encourage children to wash their hands, and have soap and paper towels to hand.
 - Older children access the toilet when they have the need to and are encouraged to be independent.
- Intimate care is logged and recorded. The record will include the date and time the intimate care was carried out and by whom.
- Mobile phones or cameras are not used by children or staff in areas where intimate care is carried out.

- We dispose of nappies and pull ups hygienically by collection of a reputable clinical disposal company. Any soiled clothing is either bagged and returned to parent or, with permission, disposed of.

Intimate care - safeguarding children

Cambridgeshire Local Safeguarding Children Board (LSCB) Safeguarding Procedures will be adhered to alongside the setting's safeguarding and child protection policy and procedures.

If a member of staff has any concerns about physical or behavioural changes in a child/young person's presentation, e.g. marks, bruises, soreness, they will immediately pass their concerns to the Designated Person for child protection in their setting.

Adults need to be vigilant about their own behaviour, ensure they follow agreed guidelines and be mindful of the needs of the children and young people with whom they work.

In the event of an allegation being made against a member of staff the procedures for Allegations of Abuse (as per the guidance and flow chart) will be followed.

After School Club (ASC)

Children are expected to manage their own intimate care but staff are available to help if required.

The toilets are unisex and children may enter as needed.

The toilets are designed for younger children and for staff to be able to supervise and help when required. If older children are using the toilets, staff will manage the situation to ensure privacy.